



PRESENTER GUIDELINES

Thank you for agreeing to present at an Exiles program. Our main purpose is educating our community about safe, sane, consensual BDSM, aka RACK (risk-aware consensual kink), and your agreeing to present for us supports our efforts.

SCHEDULE

Programs are held at The Women's Building at 3543 18th Street in San Francisco, between Valencia and Guerrero, on the 3rd Friday of every month. Here is the schedule on the night of the program:

7:00	Set-up begins
7:30	Doors open
8:00	Program starts promptly with community announcements.
8:15	You will be introduced after the announcements. Doors are closed.
9:00	Ten-minute break
10:00	End (approx)

That gives you about 1.5 hours for your presentation. Please be mindful of the structure and plan accordingly. Your liaison or the production person will give you time cues when necessary. Also, we ask that there be no nudity when the doors are open (at the beginning and on breaks), but it's fine throughout your presentation.

WHAT WE NEED FROM YOU

- A program description and your brief biography for our newsletter and website. The text you provide may be used in additional promotions, including but not limited to electronic and print formats. We reserve the option to edit what you've submitted for content and space requirements.
- Please provide us with text for your introduction and be sure to include the gender to which you like to be referred.
- A list of set-up requirements. These can include:
 - Arrangement of the audience chairs. Our typical setup is rows of chairs, theater-style, with a center aisle.
 - Tables and/or chairs you need at the front of the room.
 - We may also be able to arrange additional equipment such as risers, video monitor, etc. if they are critical to your presentation. We will do our best to accommodate you.
- Your contact information, including a number where you can be reached close to program time, such as a cell number.
- Your choice of "compensation" (see below).

CONTENT OF YOUR PROGRAM

Ideally, the components of the program will include an introduction of yourself and anyone else presenting or demonstrating with you, an explanation of the topic and instruction, including any technical, psychological, physical or emotional aspects you would like us to know. Demos are highly encouraged, as there's nothing like seeing the real thing to educate.

Please also educate us about safety related to your topic. It is particularly important that you include universal precautions in your instruction as well as with your demos. In addition, even if you are fluid-

bonded with your demo models, you must use appropriate fluid barriers as you would be asked to do at a play party. Because we are an educational organization it is important that safer sex practices be demonstrated.

Your audience will consist of many different experience levels and sexual and gender identities. Please be careful not to assume everyone identifies as a lesbian or a dyke or that everyone is experienced or that everyone is a novice. Define terms, and try to be as inclusive as possible.

You may invite the audience to sit closer or ask for their participation if you'd like. Audience members are likely to move closer on their own if they want a better view.

Consider allowing time and space for questions and answers, of you and any other participants.

A few other logistics to be aware of:

- We ask that you use a microphone so that everyone can hear. Even if you have a loud voice, the acoustics in the room are bad and the audience will miss out on your presentation. We have an over-the-head cordless microphone, a cordless hand-held microphone, or a microphone on a stand for you to choose from.
- Absolutely no photography or audio/video recording is allowed.
- You are responsible for cleaning up your area after the program is finished. If you expect there to be blood or body fluids you must prepare for the clean-up.
- Your program will be sign-interpreted for the deaf and hard of hearing.
- We expect attendees to number between 70-120 people.
- In order to reflect the diversity of the BDSM community, whenever possible, please consider age, race, size, and other types of diversity when choosing demo models.
- You may (and are encouraged to) bring additional information about your work: flyers about your future workshops, your website, your books and/or merchandise to sell, etc., for our community table.
- Of course, you do not have to pay to attend the program. You may have one free additional person in your party, such as a demo model, but anyone else will be charged the member rate at the door (\$4).

THANK YOU!

The Exiles is a 501(c)3 non-profit organization run solely by hard-working volunteers. At this time we cannot offer monetary compensation for your program. We can, however, offer you a small token for the generous gift of your presentation. As presenter, you may choose one of the following compensation gifts:

- A one-time quarter-page ad space in our monthly newsletter *The Lunatic Fringe*, which is distributed to all Exiles members.
- An Exiles t-shirt and pin
- A one-year membership in the Exiles for the remainder of the membership period (all memberships expire in June). (Available based on eligibility requirements)

Thank you for sharing your experience and skill with us. The Exiles could not exist without the participation and education we receive from community members like YOU.

Sincerely,

The Exiles
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